

**EXECUTIVE OFFICER'S AGENDA REPORT
JANUARY 25, 2017**

TO: LAFCO Commissioners

FROM: Sara Lytle-Pinhey, Executive Officer *SLP*

SUBJECT: NOTICE OF 2017 EXPIRING TERMS FOR PUBLIC MEMBERS AND APPOINTMENT OF A SUBCOMMITTEE

RECOMMENDATION

Staff recommends that the Commission direct the Executive Officer to initiate the Public Member recruitment process. It is also recommended that the Commission appoint a subcommittee for the initial screening of applications.

BACKGROUND

The Cortese-Knox-Hertzberg (CKH) Act sets forth the composition of the Commission. For Stanislaus County, this includes two county members, two city members, and one public member. Each category also has one alternate member.

Appointments for the county and city members are made by the Board of Supervisors and City Selection Committee, respectively. Appointments for the public members are made by the county and city members on LAFCO. Public members must receive an affirmative vote of at least one member from each of the other categories (city and county). The term of office for a public member or alternate public member is limited to four years in each position and until a replacement is appointed by the Commission.

DISCUSSION

Each of the Commission's Public Members terms of office is scheduled to expire this year:

<u>Commissioner</u>	<u>Appointing Authority</u>	<u>Term Expires</u>
Brad Hawn, Public Member	Commission	May 1, 2017
Annabel Gammon, Alternate Public Member	Commission	May 1, 2017

If appointments for the affected seats are not made by May 1st, the current seat holders may remain on the Commission until replaced as provided under LAFCO law.

Recruitment Process and Subcommittee

In accordance with Government Code Section 56325(d) and the Commission's policies, whenever a vacancy occurs in the public member or alternate public member position, a notice of vacancy shall be posted and a copy of the notice shall be sent to the clerk or secretary of the legislative body of each local agency within the county. In addition, Staff also advertises vacancies through its website, social media, and press releases.

Once applications are received, a subcommittee (typically one city member and one county member) reviews the applications and brings its recommendation to the full commission. The following table outlines the suggested timeline for the recruitment and selection process.

Timeline for Public Member Recruitment & Selection Process	
Announcement/Posting of Upcoming Vacancy	Feb. 15, 2017
Application Period	Feb. 15 - Mar. 20, 2017
Initial Application Screening by Subcommittee	Apr. 3 - 14, 2017
Commission Interviews and Selects Public Members (During the Regular LAFCO Meeting)	Apr. 26, 2017
Effective Date for New Commissioners	May 1, 2017

CONCLUSION

At this time, it is recommended that the Commission select a subcommittee of a County member and City member to review applications and direct Staff to proceed with the Public Member recruitment schedule as outlined above.